MINUTES

Cranberry Township Board of Supervisors
Regular Meeting
Thursday, October 2, 2008

Present:	Staff:
Supervisors:	Jerry Andree, Township Manager
Dick Hadley	Bettelou Bertoncello, Assistant Manager, Administration
John Skorupan	Duane McKee, Assistant Manager, Operations
Bruce Mazzoni	Vicki Beatty, Township Solicitor
John Milius	Jason Dailey, Director, Public Works
Dave Root	Ron Henshaw, Director Community Development
	Jason Kratsas, Director, Engineering
	Jeff Schueler, Director, Public Safety
	Marty McKinney, Traffic Operations/Electric Maintenance
	Gretchen Moran, Recording Secretary

> **Call to Order - Chairman Hadley**

Chairman Hadley called the meeting to order at 6:30 p.m. in the Council Chambers of the Cranberry Township Municipal Center, 2525 Rochester Road, Suite 400, Cranberry Township, PA and led the salute to the flag.

> Mr. Hadley announced that the Board met in executive session immediately prior to this meeting to discuss real estate issues.

> **Roll Call**

Roll call showed all Supervisors to be present.

> **Public Comment**

There was no public comment.

> **Police Department Promotions**

M Mr. Hadley made a motion to ratify the promotion of Bill Ahlgren and Bill Och to the positions of Corporal in the Police Department. Mr. Skorupan seconded the motion. The motion carried 5-0.

The families of the newly promoted Corporals Bill Ahlgren and Bill Och attended the ceremony and placed their Corporal pins on their uniforms. The Board commended the new Corporals for their hard work and dedication.

> Volunteer Fire Department Annual Presentation

Fire Company President Chris Decree and Fire Chief Bill Spiegel presented the Fire Department Annual Report to the Board of Supervisors. The Board thanked and commended the Fire Department for their dedication and volunteerism, noting the challenge is to keep the positive relationship with the Fire Company and the Township going in the future.

> Recent Township Recognitions

1. Adopt a Roadway Program

Jason Dailey announced that the Pennsylvania Clean-ways has recognized our Adopt a Roadway program as one of the most successful in the state, and noted this is the eleventh year for our program. Barby Osterrieder has been the program coordinator since its inception. Jason noted, as a measure of the program's success, there is a waiting list for groups wishing to participate.

2. Traffic Signal LED Lamp Replacement Program

The Ohio River Watershed Association has recognized the Township's traffic signal bulb replacement program with LED's and other signal improvements as significantly improving energy and reducing environmental impacts, specifically recognizing Marty McKinney for his efforts in championing and promoting the value of LEDs in traffic signals.

Mr. McKinney explained the far reaching effects of this conservation measure.

1. Reports

The following reports were submitted for the Board's review:

a. Service Request Summary Report for August 2008.
b. Police Department Monthly Recap for August 2008.
c. Volunteer Fire Company Chief's Report for August 2008.
d. Public Works Operations Monthly Activity Report for September 2008.
e. Brush Creek Water Pollution Control Facility Compliance History Report for August 2008.
f. Brush Creek Sewage Treatment Plant Flow History for August 2008.
g. Engineering Monthly Activity Report for September 2008.
h. Cranberry Highlands Golf Course Operations Report for September 2008.
i. Community Development Monthly Activity Report for August 2008.
j. Budget Report as of October 1, 2008.

2. Chairman Hadley - Administration

a. Minutes

M Mr. Hadley made a motion to approve the Minutes of the August 28, 2008 Agenda Preparation Meeting and the September 4, 2008 Regular Meeting as presented. Mr. Skorupan seconded the motion. The motion carried 5-0.

b. Remittance Proposals

M Mr. Hadley made a motion to approve Remittance Proposal AUG08PPD dated 08/31/08, Remittance Proposal AUG08WIR dated 08/31/08, Remittance Proposal SEP08OPR dated 09/22/08, Remittance Proposal SEP08MID dated 09/23/08, and Remittance Proposal OCT08BIG dated 10/03/08 as presented. Mr. Skorupan seconded the motion. The motion carried 5-0.

3. Supervisor Skorupan - Community Development

a. **Focus on Fitness** – PR #30561 (TLD to render decision 11/08/08)

M Mr. Skorupan made a motion to adopt Resolution No. 2008-74 granting Conditional Use Approval for a 1,050 square foot Commercial & Private Recreation facility to be located in an existing building at 9049 Marshall Road in the SP-1 Zoning District. Mr. Milius seconded the motion. The motion carried 5-0.

b. Bill No. 2008-08 – FRA and SSC Tool and Supply Property Rezoning

M Mr. Skorupan made a motion to authorize advertisement of Ordinance No. 2008-___, Bill No. 2008-08, rezoning property along Route 228, Franklin Road, Knockout Drive, and Cranberry Woods Drive to add the TND-2 Overlay District for consideration of adoption at the November 6, 2008 Regular meeting. Mr. Milius seconded the motion. The motion carried 5-0.

c. Pennwood Commons – PR #30559 and #30560 (TLD 11/22/08)

M Mr. Skorupan made a motion to adopt Resolution No. 2008-75 granting Lot Line Revision Approval for a lot line revision located between 40 and 50 Pennwood Place in the SP-1 Zoning District. Mr. Milius seconded the motion. The motion carried 5-0.

M Mr. Skorupan made a motion to adopt Resolution No. 2008-76 granting Preliminary and Final Land development Approval for a 50,142 square foot Business/Professional Office/Warehouse building to be located at 50 Pennwood Place on 10.8 acres in the SP-1 Zoning District. Mr. Milius seconded the motion. The motion carried 5-0.

d. **Punch Plan of Consolidation** – PR #30562 (TLD 11/30/08)

M Mr. Skorupan made a motion to adopt Resolution No. 2008-77 granting a (4) lot, 165 acre Consolidation Plan for Punch Development for property located along Mars Road, McElroy Road, and Interstate 79 in the R-2, C-3 and BPK Zoning Districts. Mr. Milius seconded the motion. The motion carried 5-0.

4. **Supervisor Mazzoni - Parks & Recreation and Library**

There was no Parks & Recreation or Library business this evening.

5. **Supervisor Root - Public Works and Engineering**

a. **Consider the Following Contract Action Requests (CAR's):**

M Mr. Root made a motion to approve the following Applications for Payment:

1.1 CAR #08-03-10 - Graham Park – Conspan Bridge/Culvert Crossing to R. L. Johnson Construction in the amount of $27,745.90.
1.2 CAR #08-07-07 - Graham Park – Site Development to REPAL Construction in the amount of $1,107,744.47.
1.3 CAR #08-10-05 - Cranberry Township West Water Storage Tank – Painting to R & m Sandblasting & Painting in the amount of $62,100.00.
1.4 CAR #08-18-04 - Graham Park – Buildings – General to Swede Construction Corp. in the amount of $163,462.50.
1.5 CAR #08-19-04 - Cranberry Highlands Golf Course – Shelter to Sports & Recreation Associates in the amount of $30,000.00.
1.6 CAR #08-22-05 - Graham Park – Buildings – Plumbing to Shipley Brothers Construction in the amount of $38,700.00.
1.7 CAR #08-24-03 - Graham Park – Buildings – Electrical to B/J Electric, Inc. in the amount of $6,300.00.
1.8 CAR #08-29-04 - Superpave Street Resurfacing 2008 – Rebid 2 to Shields Asphalt Paving in the amount of $99,501.27.
1.9 CAR #08-30-03 - Ehrman Road – Road Enhancement to IA Construction in the amount of $110,596.00.
1.10 CAR #08-33-03 - Graham Park – Dick's Sporting Goods Sportxplex Sign – Rebid to Shamrock Building Services, Inc. in the amount of $30,368.00.

Mr. Milius seconded the motion. The motion carried 5-0.

M Mr. Root made a motion to approve the following Contract Awards:

2.1 CAR #06-21-04 - Township Facilities – Housekeeping Services – Year 3 (exercise the option for the third and final year)
2.2 CAR #08-34-02 - Collection Connection – Purchase of Waste, Recycling & Yard Carts to Rehrig Pacific Co., in the amount of $53.80/cart (Year 1).

2.3 CAR #08-35-02 -- Customer Service Area – Renovations to Smeltzer Construction in the amount of $23,780.00.

Mr. Milius seconded the motion. The motion carried 5-0.

M Mr. Root made a motion to approve the following Purchase Requisition:

3.1 Authorization for a bed and hydraulics for a Peterbilt dump truck chassis in the amount of $38,366.00.

Mr. Milius seconded the motion. The motion carried 5-0.

M Mr. Root made a motion to approve the following Authorization to Bid:

4.1 CAR #09-01-01 – Graham Park – Landscaping and Fence

Mr. Milius seconded the motion. The motion carried 5-0.

b. <u>Bond Release Requests</u>

M Mr. Root made a motion to approve the following Bond Release Requests:

D0325-02 – Georgetown Square
D0522-02 – 600 Cranberry Woods
D0704-01 – Key Properties
D0706-01- Site – Westinghouse-Site
D0706-01- Grading – Westinghouse-Grading
D0408-05 – Park Place, Phase 1
D0524-16 – Orchard Park, Phase 2
D0418-01 – Mystic Ridge Offsite Sanitary
D0621-05 – Wakefield Estates

Mr. Milius seconded the motion. The motion carried 5-0.

c. <u>Consolidation of Energy Accounts – On Demand</u>

Jason Dailey updated the Board on consolidating Township energy accounts in a potential partnership with the Seneca Valley School District. Mr. Dailey noted he will provide the legal documents to our Solicitor for review.

d. <u>Federally Mandated Safety Outerwear</u>

Jason Dailey, Director, Public Works and Jeff Schueler, Director, Public Safety updated the Board on new safety outerwear required for personnel working on or near federal aid highways, specifically impacting the Public Works and Public Safety Departments.

6. Supervisor Milius - Public Safety

a. Seven Fields Borough Police Agreement

M Mr. Milius made a motion to authorize the appropriate Township officials to execute a one year extension to the current Police Services Agreement with Seven Fields Borough for 2009, continuing to represent 8% of the police budget, at a cost not to exceed $292,987.00, with the provision a new agreement is reach by June 30, 2009. Mr. Skorupan seconded the motion.

Mr. Skorupan thanked the Township Manager and Supervisor Mazzoni for working through this.

The motion carried 5-0.

M Mr. Milius made a motion to authorize the appropriate Township officials to submit a Letter of Intent to request Police Management Technical Services, in conjunction with the Borough of Seven Fields, to review potential future funding scenarios for the Borough to purchase police services from the Township. Mr. Skorupan seconded the motion. The motion carried 5-0.

7. Solicitor

The Solicitor had no additional business this evening.

8. Additional Business

a. Update on the Planning Process for the Freedom Road Corridor

John Trant presented a refinement to the proposed schedule to implement Resolution No. 2008-63, Freedom Road Corridor Transportation and Land Use Planning Process, noting the process will begin in December and hopefully will be considered by the Board in May 2009.

b. Final Voting Districts

The County Election Bureau has finalized the voting districts and locations for the November 2008 General Election. The Election Bureau will consider suggestions for additional/revised locations following the General Election. This was a huge task and it is difficult to find polling places and poll workers.

9. Adjournment

M Mr. Skorupan made a motion to adjourn the meeting at 7:40 p.m. Mr. Milius seconded the motion. The motion carried 5-0.

Respectfully submitted,

Gretchen Moran, Recording Secretary